

I hereby give notice that a meeting of Horizons Regional Council will be held on:

Date: Tuesday, 17 December 2019
Time: 1.00pm
Venue: Tararua Room Horizons Regional Council
11-15 Victoria Avenue
Palmerston North

REGIONAL COUNCIL

AGENDA

MEMBERSHIP

Chair	Cr RJ Keedwell
Deputy Chair	Cr JM Naylor
Councillors	Cr AL Benbow
	Cr EM Clarke
	Cr DB Cotton
	Cr SD Ferguson
	Cr EB Gordon
	Cr FJT Gordon
	Cr WM Kirton
	Cr NJ Patrick
	Cr WK Te Awe Awe
	Cr GJ Turkington

Michael McCartney
Chief Executive

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Full Agendas are available on Horizons Regional Council website
www.horizons.govt.nz

for further information regarding this agenda, please contact:
Julie Kennedy, 06 9522 800

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SERVICE CENTRES	Kairanga Cnr Rongotea & Kairanga-Bunnythorpe Rds, Palmerston North	Marton 19-21 Hammond Street	Taumarunui 34 Maata Street	Woodville Cnr Vogel (SH2) & Tay Sts
REGIONAL HOUSES	Palmerston North 11-15 Victoria Avenue	Whanganui 181 Guyton Street		
DEPOTS	Levin 120-122 Hokio Beach Rd	Taihape 243 Wairanu Rd		
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(Supplementary)
- PX4 Reid Line Property Purchase
Report No: PX19-206
- PX5 Council to **consider** whether any item in the Public Excluded minutes can be moved into the public domain, and **define** the extent of the release.

AGENDA

1 WELCOME / KARAKIA

2 APOLOGIES AND LEAVE OF ABSENCE

At the close of the Agenda no apologies had been received.

3 PUBLIC FORUMS: Are designed to enable members of the public to bring matters, not on that meeting's agenda, to the attention of the local authority.

DEPUTATIONS: Are designed to enable a person, group or organisation to speak to an item on the agenda of a particular meeting.

Requests for Public Forums / Deputations must be made to the meeting secretary by 12 noon on the working day before the meeting. The person applying for a Public Forum or a Deputation must provide a clear explanation for the request which is subsequently approved by the Chairperson.

PETITIONS: Can be presented to the local authority or any of its committees, so long as the subject matter falls within the terms of reference of the council or committee meeting being presented to.

Written notice to the Chief Executive is required at least 5 working days before the date of the meeting. Petitions must contain at least 20 signatures and consist of fewer than 150 words (not including signatories).

Further information is available by phoning 0508 800 800.

4 SUPPLEMENTARY ITEMS

To consider, and if thought fit, to pass a resolution to permit the Committee/Council to consider any further items relating to items following below which do not appear on the Order Paper of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended), and the Chairperson must advise:

- (i) The reason why the item was not on the Order Paper, and
- (ii) The reason why the discussion of this item cannot be delayed until a subsequent meeting.

5 MEMBER'S CONFLICT OF INTEREST

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of the items on this Agenda.

Minutes of the third meeting of the eleventh triennium of Horizons Regional Council held at 10.30am on Tuesday 26 November 2019, in the Tararua Room Horizons Regional Council, 11-15 Victoria Avenue, Palmerston North.

PRESENT Crs RJ Keedwell (Chair), EM Clarke, DB Cotton, SD Ferguson, EB Gordon (to 12.10pm), FJT Gordon, WM Kirton, JM Naylor (from 1.14pm), NJ Patrick, WK Te Awe Awe (to 12.33pm and from 1.12pm), and GJ Turkington.

IN ATTENDANCE

Chief Executive	Mr MJ McCartney
Acting Group Manager	
Corporate and Governance	Mr D Neal
Committee Secretary	Mrs JA Kennedy

ALSO PRESENT At various times during the meeting:

Dr J Roygard (Group Manager Natural Resources & Partnerships), Mr R Strong (Group Manager River Management), Mr G Shirley (Group Manager Regional Services & Information), Mr T Bowen (Principal Advisor, Strategy & Policy), Mr G Bevin (Regulatory Manager), Mr J Twomey (Senior Policy Analyst Iwi), Ms C Morrison (Media & Communications Manager), Mr C McKenzie (Chief Negotiator), Ms K Gordon (Chief Crown Negotiator,) and supporters.

WELCOME

The Chair welcomed everyone to the meeting and invited Cr Te Awe Awe to say a Karakia.

APOLOGIES

19-25 **Moved** **Keedwell/Patrick**

That the Council:

- a. *notes that Cr Benbow had been granted Leave of Absence, and receives an apology from Crs Naylor (attending other Council business) and B Gordon (early departure from the meeting).*

CARRIED

PUBLIC FORUMS / DEPUTATIONS / PETITIONS

There were no requests for public speaking rights.

SUPPLEMENTARY ITEMS

There were no supplementary items to be considered.

MEMBERS' CONFLICTS OF INTEREST

There were no conflicts of interest declared.

CONFIRMATION OF MINUTES

19-26 **Moved** **Turkington/Ferguson**

That the minutes of the Regional Council meeting held on 5 November 2019 as circulated, be confirmed as a correct record.

CARRIED

CHIEF EXECUTIVE'S REPORT

The Chief Executive presented his report and referred Members to the information contained in the various attachments.

19-27 **Moved** **Patrick/Te Awe Awe**

That the Chief Executive's report be received.

CARRIED

PROCESS FOR APPOINTING INDEPENDENT MEMBER TO AUDIT, RISK & INVESTMENT COMMITTEE

Report No 19-178

This item was to confirm the appointment of an independent member to the Audit, Risk & Investment Committee. Mr Neal (Acting Group Manager Corporate & Governance) introduced the report and took Members through each of the recommendations. Members considered the recommendations and provided their views and comments around a way forward. Ultimately it was agreed that the recommendations be left to lie on the table and be revisited at a future date.

19-28 **Moved** **B Gordon/Cotton**

It is recommended that Council:

- a. *agrees that Report No. 19-17 Process for Appointing Independent Member to Audit, Risk & Investment Committee be left to lie on the table and be revisited at a future date.*

CARRIED

CLIMATE CHANGE OVERVIEW

Report No 19-179

This paper provided an overview of work underway in response to climate change, when further advice would be available, and the key decision points for Council through the first part of the triennium. Mr Bowen (Principal Advisor, Strategy & Policy) spoke to the report, provided a stocktake of the work already underway, and explained each of the recommendations. Members discussed the item, expressed some concerns around the lack of a regional wide inventory, and questioned the level of resourcing available to undertake a climate change project. Members then discussed the wording of a suggested new recommendation g.

The Chair put recommendations a-f with the new recommendation g. taken separately.

19-29 **Moved** **Ferguson/Patrick**

It is recommended that Council:

- a. *receives the information contained in Report No. 19-179.*
- b. *notes work underway, in collaboration with territorial authorities, to respond to climate change in our region;*
- c. *notes that the region's local authorities have signed a Memorandum of Understanding to work together on climate change;*
- d. *supports inclusion of climate change in the Triennial Agreement, subject to the agreement of other councils in the region;*
- e. *notes that the forthcoming Annual Plan process will provide an initial opportunity to consider resourcing for this programme of work;*
- f. *agrees to continue to develop a strategy as outlined in this report.*

CARRIED

19-30 **Moved** **Ferguson/Patrick**

- g. *acknowledges that climate change is a serious issue that needs significant attention from Horizons Regional Council.*

CARRIED

TE KOROWAI O WAINUIĀRUA AND TE ARAWHITI PRESENTATION

Report No 19-180

Two groups were welcomed to present to Council; they were separate but inter-related. Te Korowai o Wainuiārua presented on their aspirations and progress in their settlement negotiations, and the Treaty Settlements Rōpū from Te Arawhiti, the Office of Māori Crown Relations, provided general information regarding settlements and an update on settlements within the region.

Ms Gordon (Chief Crown Negotiator) introduced the support team who each gave an overview of their respective roles. Ms Gordon then gave an overview of her role and commented on the settlement process.

Cr B Gordon left the meeting at 12.10pm.

Mr McKenzie (Chief Negotiator) spoke to a presentation outlining the history of the settlement, and gave an overview of the treaty settlement package and timeframes.

19-31 **Moved** **Kirton/Patrick**

It is recommended that Council:

- a. *receives the presentation from Te Korowai o Wainuiārua*
- b. *receives the presentation from Te Arawhiti.*

CARRIED

The meeting adjourned at 12.33pm.

The meeting reconvened at 1.03pm.

COUNCILLORS' WORKSHOP ATTENDANCE - 21 OCTOBER 2019 TO 18 NOVEMBER 2019

Report No 19-182

This item noted the Councillors' Workshop Attendance from 21 October 2019 to 18 November 2019

19-32 **Moved** **Patrick/Ferguson**

It is recommended that Council:

- a. *receives the information contained in Report No. 19-182 and Annex.*

CARRIED

RECEIPT AND ADOPTION OF COMMITTEE RESOLUTIONS AND RECOMMENDATIONS

REPORT OF STRATEGY & POLICY COMMITTEE MEETING - RECEIVE AND ADOPT RESOLUTIONS AND RECOMMENDATIONS - 12 NOVEMBER 2019

19-33 **Moved** **Ferguson/Clarke**

That the Council receives and adopts the resolutions and recommendations of the Strategy & Policy Committee meeting held on 12 November 2019.

CARRIED

REPORT OF ENVIRONMENT COMMITTEE MEETING - RECEIVE AND ADOPT RESOLUTIONS AND RECOMMENDATIONS - 13 NOVEMBER 2019

19-34 **Moved** **Ferguson/Patrick**

That the Council receives and adopts the resolutions and recommendations of the Environment Committee meeting held on 13 November 2019, as amended with the deletion of the last sentence under 'Members Conflicts of Interest'.

CARRIED

PROCEDURAL MOTION TO EXCLUDE THE PUBLIC

19-35

Moved

Keedwell/Patrick

THAT the public be excluded from the following part(s) of the proceedings of this meeting. The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 and section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

CARRIED

General subject of each matter to be considered	Reason for passing this resolution	Ground(s) under section 48(1) for the passing of this resolution
PX1 Contract Award for Contract No. 2018/05: Rural Upgrade Project Oroua River Right bank Stopbank Construction, Feilding	s7(2)(h) - the withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities. Commercially sensitive information has been submitted by tenderers and is referred to in the attached Tender Assessment report. It is important that the confidentiality of that information is maintained through the Council's consideration of the recommendations.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.
PX2 Council / Committee to consider whether any item in the Public Excluded minutes can be moved into the public domain and define the extent of the release.		

The meeting adjourned to the Public Excluded part of the meeting at 1.06pm and resumed at 1.16pm.

Cr Te Awe Awe closed the meeting with a Karakia.

The meeting closed at 1.17pm.

Confirmed

CHIEF EXECUTIVE

CHAIR



CHIEF EXECUTIVE'S REPORT TO COUNCIL

Tuesday, 26 November 2019
Michael McCartney – Chief Executive

Introduction

1. This report updates members on key organisational activities undertaken since September 2019. Members are asked to view the upcoming activities in the Council Update, at Annex A, and advise us of any meetings/events that may be of interest.
2. For continuity and induction for new members, at Annex B is a copy of the Chief Executive's Report to Council dated 24 September 2019 (presented at the final council meeting of the previous council).

MWRC Holdings Ltd

3. A major milestone has been achieved for Council's investment company, MWRC Holdings Ltd (Holdings) with respect to the formal opening of Te Ao Nui on 11 September 2019, and the occupancy of Inland Revenue. Work continues on the top floor fit-out for both the Horizons and Palmerston North City Council Emergency Operating Centres. We anticipate staff will take up occupancy on the top floor around 6 December 2019. The official opening will occur in the New Year, coinciding with ministerial availability.
4. On 25 November 2019, Holdings members attended the AGM of CentrePort Ltd (CPL) in Wellington. At that meeting shareholders received the 2018-19 CPL Annual Report. A copy of that report will be made available in the Councillors' Lounge or alternatively can be viewed online at CPL's [website](#).
5. In the first half of 2020, we will be holding a Councillors' Workshop on the role and future of Holdings.

Planning and Policy

6. With the adoption of the 2018-19 Annual Report the focus now turns to the 2020-21 Annual Plan (AP). Work is underway ahead of council workshops promulgating figures and proposals for suggested inclusion in the AP. The starting point for management is to honour Year 3 of the 2018-28 Long-term Plan, as has been discussed with Council previously. The key workshop to consider draft financials will be held in early December 2019. At this stage we anticipate the need for several workshops early in the New Year to enable debate and discussion around the final proposals for inclusion in the AP that will be consulted on.
7. The submission period to Plan Change 2 of the One Plan has closed with 85 submissions received. The call for further submissions (often referred to as cross submissions) was publicly notified on 18 November 2019, and closes on 3 December 2019.
8. There has been an elevated level of staff time applied to submission work on the range of proposed Government policy proposals released over the period. The most significant and

time consuming of these was Essential Freshwater. Over 20,000 submissions were received on the Essential Freshwater Policy package. Those submissions are/have been summarised and the Independent Hearing Panel has commenced its selective submitter discussions. The Regional Sector appeared before the Panel last Thursday (21 November 2019). Horizons Chair and Dr Jon Roygard were amongst the six Regional Sector representatives in attendance.

9. Henley Hutchings have completed their work on benchmarking and organisational challenges ahead for Horizons. John Hutchings briefed Council recently on his high level findings. I intend inviting John Hutchings to meet with the new councillors in the New Year to receive a briefing on the findings of his work. This will be helpful as we begin our thinking around the 2021-31 Long-term Plan and the positioning of the organisation over the next 10 years.

Co-governance

10. No further meetings have taken place regarding co-governance since my September report. The focus has been on Essential Freshwater and Plan Change 2. We intend recommencing the co-governance effort in early 2020. What has occurred has been a series of meetings with the regional iwi leaders around the implications of Essential Freshwater and in particular the likely constraint on our co-governance work due to very tight times-frames proposed in the Government package for the development of freshwater policy. At the September 2019 Council meeting, members received a paper detailing the support "in principle" for the terms of reference of the co-governance work.

Climate Change

11. The focus of the Climate Change Thought Leaders' Group within Horizons is the compilation of the Regional Action Plan, involving the Region's local authorities. One of the key deliverables within the Action Plan will be the development of a Regional Vulnerabilities Assessment, however at present there isn't the funding provision in the current Annual Plan for this work. We propose to raise the question of Action Plan funding with Council as part of our AP discussions. That said, I have raised the regional approach we are pursuing with senior executives in Government at our recent Chief Executives' Environment and Economy Forum. The next steps is for relevant planning and technical staff across the Region's councils to come together to commence work on the Action Plan. Realistically that will not occur until early 2020.

River Management

12. On 29 October 2019 Whanganui District Council and Horizons' River Management staff met with Ministry of Business, Innovation and Employment officials to discuss the Provincial Growth Fund bid to the Independent Advisory panel for the Lower Whanganui River resilience works. We are yet to formally hear back whether the bid is successful and it is likely we will not hear anything until early 2020.
13. During the period a number of Scheme Liaison meetings took place in the Tararua District, including a great hui with Ngāti Kahungunu.
14. The first meeting of the Manawatū River Users' Group under this term of Council is set for 3 December 2019.

15. With the summer months almost upon us, the construction season for river management capital works and significant maintenance works will commence. The key areas of activity in this regard will occur as part of the Lower Manawatū Scheme rural upgrade works and the continuation of the bank works south of Feilding on the Oroua River.

Transport

16. On 18 November 2019, the Chair and three Mayors from our Region met with Minister Twyford in Wellington. The meeting acknowledged the efforts of NZTA and the Minister in securing the designation funding for O2NL. At the meeting the opportunity was also taken to brief the Minister on the regional picture around road and rail infrastructure proposals as aligned to Accelerate25 and Accessing Central NZ. The presentation was well received and the Minister complimented the Region on its collaborative approach to road and rail infrastructure. We also acknowledged the efforts of NZTA in responding to the issues related to the closure of State Highway 54 and the impact on the communities affected.
17. Consents for the initial “enabling works” for the Te Ahu a Turanga Gorge project have been issued and we expect the physical works associated with those consents to commence in early 2020. The comprehensive set of applications for the main project is likely to be lodged in the New Year, however there are still matters related to the Notice of Requirement appeal that remain and these will probably need to be resolved before the core consent applications can be fully considered.

Regional Sector / National Issues

18. The inaugural Regional Sector meeting took place on 8 November 2019. The evening prior the Regional Sector Chairs, Mayors and Chief Executives met with Minister Parker to discuss issues related to the Essential Freshwater policy package that is currently very live.
19. A copy of the cover agenda for the Regional Sector meeting is provided at Annex C. I have also provided a copy of the Regional Chief Executives’ Group Update provided at that meeting at Annex D.
20. At the Regional Sector meeting we received a presentation from the Parliamentary Commissioner for the Environment where he briefed the Regional Sector leaders on his recent report of New Zealand’s environmental monitoring/data management system. The Regional Sector fully supports the findings of his report and has since written to key ministers endorsing its findings. A copy of that letter is provided at Annex E. The Regional Sector plays a critical role in the provision of environmental data/information for New Zealand and is essential to national as well as regional policy development. The infrastructure and much of the IP sits with regional/unitary councils having been funded by regional ratepayers over many decades. The Regional Sector would encourage more national investment in the environmental monitoring network.
21. On 31 October 2019 the Chief Executives’ Environment and Economy Forum was held. A copy of the cover agenda for that meeting is provided at Annex F.
22. On 28 and 29 November 2019 the inaugural Zone Three meeting will occur. At that meeting the Zone will elect its chair and appoint a member to National Council. A copy of the cover agenda for that meeting is provided at Annex G.

Attachments

- Annex A Council Update 1 October 2019 - 30 November 2019
Annex B Chief Executive's Report to Council 24 September 2019
Annex C Regional Sector Meeting Cover Agenda 8 November 2019
Annex D Regional Chief Executives Officers' Group Update 8 November 2019
Annex E Letter to Ministers re Parliamentary Commissioner for the Environment Report
Annex F Environment and Economic Forum Cover Agenda 31 October 2019
Annex G Sector Meeting Cover Agenda 28 and 29 November 2019



COUNCIL UPDATE

From 1 October 2019 to 30 November 2019

ACTIVITIES

Ruapehu

Natural Resources & Partnerships

1. A Horizons staff member, Central Plateau Check Clean Dry Advocate Dave "Didymo Dave" Cade, received the Minister's Award for Biosecurity on 4 November 2019 at the Ministry for Primary Industries Biosecurity Awards. Dave was recognised for being a passionate and long-standing champion and volunteer for freshwater biosecurity, pest control and conservation; and a tireless promoter of the Check, Clean, Dry campaign to stop the transfer of freshwater pests and prevent the introduction of new ones.
2. Staff attended the Taumarunui Sustainable Land Management Group meetings in October and November 2019.

River Management

3. Staff met with Ngāti Tūwharetoa and Ngāti Hauā representatives on 18 October 2019 to discuss an iwi/ hapu engagement model for river management activities in the Ruapehu district.
4. Staff met with Ruapehu District Council (RuaDC) representatives on 7 October 2019. There is a high level of collaboration between both Councils with a strong desire to jointly deliver the best river recreational space outcome for Taumarunui ratepayers.
5. Joint cooperation between Ngāti Hāua, RuaDC and Horizons has seen the development plan for "The Channels" swim spot in Taumarunui evolve to the completion stage. Work is now underway and the project should be completed by the end of November 2019.

Strategy & Regulation

6. Staff met with Mokai Patea to discuss policy and science engagement and relationship building with the iwi who are collectively under the umbrella of Mokai Patea. An update was also received on their treaty settlement work and aspirations, and discussed the potential impacts of the Essential Freshwater package (and land-locked land issues).

Whanganui

Natural Resources & Partnerships

7. A staff member attended local federated farmers meeting regarding freshwater reforms.

River Management

8. Whanganui District Council and Horizons River Management staff met with Ministry of Business Innovation and Employment (MBIE) officials on 29 October 2019 to understand deliberations and information requests arising from the October 2019 Provincial Growth Fund Independent Advisory Panel meeting.

9. Staff attended the Castlecliff Coast Care field day on 11 November 2019 looking at the remarkable dune stability work being undertaken by a very passionate group of volunteers. Their future vision for coastal Castlecliff is inspiring.

Regional Services & Information

10. 17 October 2019 – Safer Whanganui Meeting.
11. 18 October 2019 – Age on the Go Expo.
12. 21 October 2019 – AA Meeting.

Strategy & Regulation

13. Staff are continuing ongoing engagement and relationship building with Tupou, who have indicated that they wish to strengthen the relationship with Horizons in parallel with having some of their interests met through the Te Awa Tupua arrangements. The Te Awa Tupua Technical Advisory Group also met within this period and Horizons will contribute staff resources to two current areas of work (legislation review and support of the second phase of the cultural assessment). Secretariat support to Te Awa Tupua (particularly Te Kopuka) is ongoing.

Manawatū

Natural Resources & Partnerships

14. The Manawatū Freshwater Improvement Fund Governance Group met on 25 October 2019.
15. 22 October 2019 – staff presented at the BFEA seminar in understanding your soils at the Feilding Golf Club.

River Management

16. 30 October 2019 – Lower KIWITEA Scheme Liaison Committee meeting.

Regional Services & Information

17. 1 November 2019 – Senior Expo Feilding.
18. 17 November 2019 – Emergency Management Office (EMO) attended Manawatū District Emergency Management Committee meeting.
19. 19 November 2019 EMO conducted meeting of CDEM Rural Coordination Group, hosted by Manawatū District Council (MDC).
20. 21 November 2019 – EMO facilitated a meeting of GNS Science and MDC staff to discuss outcomes of Active Fault Mapping & Fault Avoidance Zone project (Year 5 LTP).

Strategy & Regulation

21. Staff are continuing to engage with Rangitāne and Ngāti Raukawa across a number of resource management issues and arrangements.

Tararua

Natural Resources & Partnerships

22. Staff attended a community catchment group meeting the upper Manawatū.

River Management

23. 19 October 2019 – Community Meeting – Akitio Ratepayers and Scheme Committee – Removal of weirs from Akitio River.
24. 21 October 2019 – Community Meeting – Ihuraua-Tiraumea Community Catchment Group – Improvement in water quality and amenity enhancement.
25. 25 October 2019 – Tararua River Management Community Group Meeting.
26. 25 October 2019 – Upper Manawatū - Lower Mangahao Scheme Liaison Committee Meeting.
27. 29 October 2019 – South Eastern Ruahine Scheme Liaison Committee Meeting.
28. 29 October 2019 – Mangatainoka Scheme Liaison Committee Meeting.
29. 1 November 2019 – Hui – Ngāti Kahungunu ki Tamaki nui a Rua.
30. 6 November 2019 – Woodville Residential Growth – Tararua District Council.

Regional Services & Information

31. 7 October 2019 – Staying Safe Senior Driver Course, Pahiatua.
32. 9 October 2019 – Staying Safe Senior Driver Course, Dannevirke.
33. 7 November 2019 – Age on the Go Expo, Tararua.
34. 7 November 2019 – EMO attended Tararua District Emergency Management Committee meeting.

Strategy & Regulation

35. Staff discussed the Essential Freshwater package and its likely impacts with counterparts from the Tararua District Council.

Palmerston North City

River Management

36. 7 October 2019 – Rangitaane O Manawatu TMI river works programme, overview of gravel management update previously provided to Council.

Regional Services & Information

37. GIS Forum held at The Chalet on 4 October 2019. Over 80 participants from the lower North Island attended. Presentations included “UAV’s in rapid response” from GNS, “Sea-level rise mapping and river flood mapping” from Greater Wellington Regional Council, and “Quantitative landslide susceptibility analysis” part of Smarter Targeting of Erosion control from Manaaki Whenua Landcare Research.
38. 22 October 2019 – EMO conducted meeting of Regional Emergency Management Officers, hosted at Palmerston North City Council (PNCC).
39. Accessing Central NZ Programme Business Case and Palmerston North Integrated Transport Improvements Detailed Business Case workshops held 23 October 2019.
40. 29 October 2019 – EMO attended Hazardous Substances Coordinating Committee meeting with Fire & Emergency NZ.
41. 30 October 2019 – Restraint Checking Clinic.
42. 11 November 2019 – EMO facilitated meeting with Ministry of Civil Defence & Emergency Management and Regional CDEM Recovery Managers at Horizons.
43. 22 November 2019 – Regional Mobility Scooter Event.

Strategy & Regulation

44. Staff have been engaging on the spatial planning exercise being led by PNCC which also considers climate change activity and longer term urban development (and infrastructure planning). Staff have also been talking with PNCC about proposed plan changes to their plan that will better support infrastructure renewal and manage growth pressures for the city.

Horowhenua

River Management

45. 15 October 2019 – River Management and Freshwater staff met with representatives from TMI, Raukawa, Whakatere and the Department of Conservation to progress enhancements to the Makurerua wetland near Shannon.
46. 29 October 2019 – Koputaroa Scheme Liaison Meeting held.
47. 30 October 2019 – commencement workshop with engineering consultants Tonkin and Taylor around the development of an Arawhata sediment management plan.

Regional Services & Information

48. 18 October 2019 – Age on the Go Expo, Levin.
49. 23 October 2019 – Child restraint and seatbelt checks, Horowhenua.
50. 27 November 2019 – EMO conducted meeting of CDEM Coordinating Executive Group meeting – Hosted by Horowhenua District Council (HDC).

Strategy & Regulation

51. Staff will be meeting with Horowhenua later this month to discuss the structural growth plans being developed by HDC.

Rangitikei

Natural Resources & Partnerships

52. Staff met with representatives of MDC and Rangitikei District Council and the New Zealand Defence Force around PFAS contamination near Ohakea and Bulls 16 October 2019.
53. Staff met with iwi in Taihape to discuss freshwater management and the plans for the Old Mans' Beard gall mite release.
54. Staff attended community catchment group meetings in Rangiwhia and upper Rangitikei.
55. Staff attended a number of Freshwater reform meetings through September and October 2019 including the Beef and Lamb events at Feilding and Mangaweka.

River Management

56. 31 October 2019 invitation to Rangitikei iwi seeking feedback on a draft river management strategy.

Strategy & Regulation

57. Staff have continued to keep abreast of the proposed rezoning of rural land to industrial within Marton. Further community engagement is underway as their plan change progresses. Staff have also met with Ngati Apa and discussed the Essential Freshwater package, and will continue to strengthen this relationship.

CORPORATE & GOVERNANCE UPDATE

58. Election Day 12 October 2019.
59. Meet and Greet with new Councillors' held 17 October 2019.
60. Inaugural Council meeting held 22 October 2019.
61. Councillors' Workshop on Remuneration held 22 October 2019.
62. Training Day for new Councillors' held 23 October 2019.
63. Council meeting held 5 November 2019.
64. Councillors' only session held 5 November 2019.
65. Councillors' Workshop on Draft Annual Plan #1 held 5 November 2019.
66. Training for new Councillors' held 6 November 2019.
67. LGNZ Regional Induction Workshop for new Councillors' held 11 November 2019.
68. Strategy & Policy Committee meeting held 12 November 2019.
69. Councillors' Workshop on Horizons Regulatory role/ process held 12 November 2019.
70. Environment Committee meeting held 13 November 2019.
71. Councillors' and Exec Southern Tour held 19/20 November 2019.
72. Minister Shane Jones meeting with Councillors' and Exec held 26 November 2019.
73. Council meeting held 26 November 2019.
74. Councillors' Workshop on Draft Annual Plan #2 held 26 November 2019.
75. Audit, Risk and Investment Committee meeting – 4 Month Report held 26 November 2019.
76. Workshop for Councillors' run by the Office of the Auditor General held 27 November 2019.
77. Councillors' Workshop on overview of passenger transport services provided by HRC held 27 November 2019.
78. Zone 3 Meeting held 28-29 November 2019.

Number of FTEs

79. The total number of FTEs is: 247.

COMMUNICATIONS UPDATE

80. 21 October 2019 – Manawatū Science Fair intern day at Tōtara Reserve.
 81. 23-24 October 2019 – Media and Communications Manager co-convened Regional Sector Comms Special Interest Group meeting at Waikato Regional Council.
 82. 31 October 2019 – Media and Communications Manager attending National Public Information Management (PIM) hui with the Ministry of Civil Defence and Emergency Management (MCDEM).
 83. 5 November 2019 – Secret Garden Enviroschools Bronze Reflection.
 84. 22 November 2019 – First Years Learning Centre Enviroschools Bronze Reflection.
 85. 26-28 November 2019 – Enviroschools regional coordinator national hui, Raglan.
 86. 29 November 2019 – Pukeohaku School Enviroschools Bronze Reflection.
 87. 29 November 2019 – Manchester Street School Enviroschools Bronze Reflection.
-

UPCOMING COMMUNITY ENGAGEMENT EVENTS AND ACTIVITIES

Natural Resources & Partnerships

88. 11 December 2019 – Sustainable Land Use Initiative Advisory Group Meeting.
89. 12 December 2019 - Manawatū River Leaders' Forum meeting.

River Management

90. Lower Manawatu Scheme liaison committee meeting (date tbc).
91. Manawatu River Users' Advisory Group meeting 3 December 2019.
92. Te kawai, Makerua Scheme liaison meetings (TBC end of month early December 2019).
93. Manawatū and Moutoa Scheme liaison (TBC mid to late December 2019).

Regional Services & Information

94. 27 November 2019 – EMO assisting in facilitating a public meeting with East Coast Lab (Life at the Boundary) regarding Hikurangi Subduction Zone earthquake and tsunami risk – venue Globe Theatre.

Strategy & Regulation

95. The summary of submissions for Plan Change 2 and call for further submissions will be made on 18 November 2019. The Essential Freshwater submission and RMA phase 1 submission have also been made publicly available on the Horizons website.
-

GENERAL

Natural Resources & Partnerships

96. Staff attended an Essential Freshwater Regional Sector Working Group workshop in Wellington on 25 October 2019.
 97. Staff and the Chair attended the NZ River Awards in Wellington on 7 November 2019.
 98. Staff attended the BioManagers' meeting on 7 November 2019.
 99. Staff met with Mid Central Health around PFAS, Drinking water and Swim spot monitoring on 11 November 2019.
 100. 21 November 2019 – Staff, as a part of a regional sector working group, will meet with the Independent Advisory Panel on Essential Freshwater.
 101. 22 November 2019 – Staff, as a part of a regional sector team, will meet with representatives of the 1 billion trees programme around capability and capacity development.
 102. 27 November 2019 – Staff will attend the Science Technical Advisory Group meeting as a part of the Essential Freshwater Work programme.
 103. 28 November 2019 – staff will attend the Zone 3 meeting to be part of a panel on central government policy programmes – freshwater and climate change.
-

River Management

- 104.9 October 2019 – meeting with Elena Sossenkina, leading the International Commission on Large Dams (ICOLD) Levees Technical Committee.
- 105.18-20 November 2019 – staff attending the 11th River, Coastal and Estuarine Morphodynamics Symposium (RCEM) 2019 in Auckland.

Regional Services & Information

106. Accessing Central NZ meeting on 1 November 2019.
107. IT SIG Meeting 6-7 November 2019.
108. Open Geospatial Consortium ANZ Forum 15 November 2019 – presentation on regional sector's adoption of OGC standards for interoperability for environmental data.
109. EMO (Group Welfare Manager) attended National CDEM Welfare Managers Forum Wellington 11-12 November 2019.
110. Manager EMO attended two day Maritime New Zealand (MNZ) marine oil spill National Response Team training activity – Auckland (MNZ regional council activities fully funded by MNZ).
111. EMO attended Maritime New Zealand marine oil spill Regional Council workshop on 12-13 November 2019 in Christchurch.
112. EMO attended Ministry of Civil Defence & Emergency Management national Development Group meeting – Wellington 13-14 November 2019.

Strategy & Regulation

113. Staff have met with the rural banking sector, rural professionals group, rural innovation lab representatives, real estate professionals and sector representative groups (DairyNZ, HortNZ, Federated Farmers) within the past month as part of our normal relationship management arrangements. Our particular focus over the coming months is a deliberate strengthening of relationships with iwi, and building closer relationships with the policy and planning teams of the territorial authorities within our region.

Report No.	19-202
Decision Required	

TRIENNIAL AGREEMENT - MANAWATŪ-WHANGANUI REGION

1. PURPOSE

- 1.1. The purpose of this item is to present the existing Triennial Agreement for endorsement.

2. RECOMMENDATION

It is recommended that Council:

- a. receives the information contained in Report No. 19-202 and Annex.
- b. notes that all the signatory councils have been asked to sign the new Triennial Agreement by 1 March 2020;
- c. endorses the existing Triennial Agreement with the following changes:
 - updates in regard to names and dates;
 - additional reference and annex regarding the signed Memorandum of Understanding for Climate Change;
 - removal of paragraph relating to review agreement;
 - referral to economic growth and development, to economic prosperity.
- d. agrees to review the agreement annually in regard to its effectiveness.

3. FINANCIAL IMPACT

- 3.1. There is no financial impact.

4. COMMUNITY ENGAGEMENT

- 4.1. All member councils have received and been asked to consider the existing Triennial Agreement.

5. SIGNIFICANT BUSINESS RISK IMPACT

- 5.1. There is no significant business risk in relation to this report.

6. BACKGROUND

- 6.1. The Local Government Act 2002 (the Act) encourages local authorities to work collaboratively towards achieving short and long term outcomes identified by their communities. It also identifies mechanisms for assisting local authorities to promote cooperation and avoid duplication amongst themselves when engaging communities and exercising general empowerment.
- 6.2. One of the requirements of the Act is for all local authorities within a region, to produce a Triennial Agreement. This Agreement must be in place no later than 1 March immediately after each triennial election.

7. COMMENT

- 7.1. The current Agreement is attached at Annex A (it has been updated in regard to names, dates, and includes reference and annex to the signed Memorandum of Understanding for Climate Change). It is very generic and focuses on how the Regional Council will communicate with other authorities if it proposes to undertake any new activities.
- 7.2. The current Agreement (updated as above) has been distributed to all councils in the Region for their consideration, and for their agreement or amendment. Members should note that collective councils must sign the Triennial Agreement before 1 March 2020. Given the statutory deadline, it is recommended that Council endorses the existing agreement. Should the Council see the need for amendments to the Triennial Agreement then the review process in Section E would need to be reinstated.

8. SIGNIFICANCE

- 8.1. This is not a significant decision according to the Council's Policy on Significance and Engagement.

Craig Grant
GROUP MANAGER CORPORATE & GOVERNANCE

ANNEXES

- A Draft Triennial Agreement 2020



DRAFT Triennial Agreement for the Manawatū-Whanganui Region

March 2020

MANAWATŪ-WHANGANUI REGION

TRIENNIAL AGREEMENT

PURPOSE

This Triennial Agreement (Agreement) is established under section 15 of the Local Government Act 2002 (LGA) (but also has relationships with sections 14 and 16). The purpose of this Agreement is to give effect to the principles of local government through the establishment of protocols for communication and coordination between the local authorities of the Manawatū-Whanganui Region. The Agreement gives particular effect to the promotion of desired community and local authority outcomes and objectives in such a way as to achieve sustainable development and promote the interests of the Region's communities. The Agreement also establishes the process for consultation on proposals for new Regional Council activities.

The Agreement is effective from 1 March 2020 until such time as the Agreement is either amended by the agreement of all parties or is renewed following the 2022 local authority elections and before 1 March 2023.

PARTIES

The signatories to this agreement are:

Principal Signatories:

(those local authorities whose boundaries are completely or primarily encompassed within the Manawatū-Whanganui Region and who primarily identify with that Region).

1. *Horizons Regional Council (Manawatū-Whanganui Regional Council)*
2. *Horowhenua District Council*
3. *Manawatu District Council*
4. *Palmerston North City Council*
5. *Rangitikei District Council*
6. *Ruapehu District Council*
7. *Tararua District Council*
8. *Whanganui District Council*

Non-primary Signatories:

(those local authorities whose boundaries bisect the Manawatū-Whanganui Region but whose principal identification is with another Region).

1. *Taupo District Council*
2. *Waitomo District Council*
3. *Stratford District Council*

This Triennial Agreement is binding on all local authorities of the Manawatū-Whanganui Region. It is recognised that for Non-primary Signatories, the degree of involvement in the actions required under "B. Communication and Coordination" and "D. Form" will be in proportion to the degree to which these parties are affected by decisions, issues, proposals or other matters, as determined by the Non-primary Signatories.

AGREEMENT

A. General

Signatories to this Agreement agree to work together in good faith for the good governance of their localities and the Region.

Signatories to this Agreement recognise that:

- The communities within the Region are diverse and encompass a range of desired outcomes and objectives.
- Collaboration and cooperation between local authorities of the Region can more effectively promote social, economic, and cultural interests of communities in the Region, and maintenance and enhancement of the Region's environment.
- Collaboration and cooperation between local authorities of the Region can bring efficiencies in terms of planning, administration costs and consideration of decision-making and consultation requirements, increases available resources and promotes cooperative approaches in taking strategic judgements about the allocation of resources.
- Although collaboration and cooperation are outcomes that should be strived for, each local authority has the legislative mandate to govern their own area as appropriate.
- Collaboration and cooperation between local authorities of the Region can more effectively grow the region's economy for the benefit of its communities.

B. Communication and Coordination

Signatories to this agreement will:

1. Work together to develop a common process for promoting or achieving priorities and community outcomes, and making efficient use of resources, in accordance with section 14(e) LGA;
2. Develop joint approaches as required.
3. Provide for early notification (through the appropriate council or officer forum) of, and participation in, decisions that may affect other local authorities in the Region in accordance with the requirements of sections 77-89 LGA (decision-making and consultation). This will include distribution of draft documentation of major policy discussions and the development of consultation policies;
4. Apply a 'no surprises' policy whereby early notice will be given over disagreements between local authorities concerning policy or programmes before critical public announcements are made;
5. Use existing structures to pursue greater collaboration within the Region (refer to Appendix One);
6. Consider joint community consultation for issues affecting more than one authority.
7. Provide opportunities for other local authorities, whether party to this agreement or not, to work jointly on the development of strategies and plans for the achievement of identified outcomes and priorities.

8. Work together to achieve regional economic prosperity (refer to Appendix Two).

C. Regional Co-operation

1. The parties note that there is value, in the appropriate circumstances, in working together to take a regional approach to issues and opportunities of mutual benefit.
2. In this triennium the parties note that areas of regional focus include:
 - i. Climate change response – Councils have signed an MoU (attached) and are developing a region wide action plan;
 - ii. Sustainable regional growth and prosperity (eg. through Accelerate25, collaboration between councils and across EDAs;
 - iii. Three waters policy and services with the initial focus on drinking water;
 - iv. Information sharing.
3. Other areas of regional focus may arise during the triennium and will be considered by mutual agreement including any matters relevant to section 15(2)(c) LGA.
4. The parties are committed to ongoing and open discussions about how they best work together to develop opportunities that are regionally as well as locally significant.

D. Proposals for New Regional Council Activities

1. New Activities

New activities for Horizons Regional Council may be proposed either by the Regional Council itself or by one or more constituent territorial authorities when they see an opportunity for the Regional Council to pick up new activities. The process for consultation on proposals for such activities shall be as follows:

- a. The affected parties agree to discuss the issues involved at one or more of the existing forums, and to provide early drafts of proposals to affected councils for early comment in accordance with the requirements of sections 77-89 LGA (decision-making and consultation).
- b. The Regional Council will inform all territorial authorities within the Region of:
 - the nature of the activity proposed to be undertaken;
 - the scope of the proposal (including size, districts covered and why); and
 - the reasons for the proposal.
- c. Territorial authorities will be given a reasonable period of time, but no less than 40 working days, to respond to any such proposal. The Regional Council agrees to fully consider any submissions and representations on the proposal made by territorial authorities within the Region.

- d. Final decisions (including considerations leading to the specific decision) will be communicated to the next available Regional Chiefs' meeting.

2. **Significant New Activities proposed by Horizons Regional Council**

If the Regional Council or a Regional Council controlled organisation proposes to undertake a significant new activity, and these activities are already undertaken or proposed to be undertaken by one or more territorial authorities within the Region, section 16 of the LGA will apply.

However, in the spirit of this agreement, the parties agree to an expanded consultation and communication process. The parties agree to discuss the issues involved at one or more of the existing forums, and to provide early drafts of proposals to affected councils for early comment in accordance with the requirements of sections 77-89 LGA (decision-making and consultation).

The parties also agree that prior to implementing the formal provisions of section 16 (2 and 3):

- a. The Regional Council will inform all territorial authorities within the Region of:
 - the nature of the activity proposed to be undertaken;
 - the scope of the proposal (including size, districts covered, and why); and
 - the reasons for the proposal.
- b. Territorial authorities will be given a reasonable period of time, but no less than 40 working days, to respond to any such proposal. The Regional Council agrees to fully consider any submissions and representations on the proposal made by territorial authorities within the Region.

Should the mediation processes outlined in section 16(4) be initiated, the parties agree to the following process. If no agreement on a mediator is forthcoming a mediator will be appointed by the president of the Manawatu District Law Society. If mediation is unsuccessful, any of the local authorities affected may ask the Minister of Local Government to make a binding decision on the proposal. The cost of mediation will be met equally by the parties that have agreed to the mediation.

E. Form

Consultation in relation to this agreement will take one or more of the following forms:

1. Agrees to review the agreement annually in regard to its effectiveness.
2. Existing regional and sub-regional forums, such as Regional Chiefs' meeting.
3. Meetings between councils and meetings between staff as necessary to achieve communication and coordination on issues identified in the Agreement.

F. Agreement to Review

The parties agree to review the terms of this Agreement within 40 working days of a request by one of the parties being made in writing to the local authority with delegated responsibility to service the Agreement. Such a request will be accompanied by a Statement of Proposal including outcomes sought and reasons for the proposal, and engage all affected parties in consultation.

G. Consultation in Relation to Resource Management Act 1991 (RMA) Policy and Plans

The following consultation process will apply to the preparation of a new, or change, variation, or review of an existing, Regional Policy Statement, regional plan or district plan by a local authority in the Region:

1. The Regional Council will seek the input of territorial authorities, and vice-versa, for the preparation or review of the Regional Policy Statement, or regional or district plan.
2. For the Regional Policy Statement or a regional plan, the Regional Council will make the draft version available to all territorial authorities in the Region for discussion and development.
3. The parties to this agreement acknowledge their obligation to act in accordance with the principles of consultation set out in Section 82 LGA.

H. Resolving Disagreement

In the event of a disagreement over the actions taken to give effect to this agreement that cannot be successfully resolved by affected parties, the parties agree to refer the issue of disagreement to mediation.

I. Servicing

Signatories agree that responsibility for servicing this agreement shall be carried out by Horizons Regional Council. Servicing involves:

- Providing those secretarial services required; and
- Acting as a media and communications contact (including the provision of information to the public on request) in relation to matters covered in the Agreement on a case by case basis and in a format agreed by affected parties.

J. Statutory Requirements

This document is deemed to duly constitute fulfilment of section 14e, 15 and 16 of the LGA, and Schedule 1 Clause 3A(1) of the RMA.

Section 15 of the LGA requires that:

1. Not later than 1 March after each triennial general election of members, all local authorities within each region must enter into an agreement containing protocols for communication and coordination among them during the period until the next triennial general election of members.
2. Each agreement must include a statement of the process for consultation on proposals for new Regional Council activities.
3. After the date specified in subsection (1), but before the next triennial general election of members, all local authorities within each region may meet and agree to amendments to the protocols.
4. An agreement remains in force until replaced by another agreement.

In addition, other sections of the Act also require collaboration:

Section 14(e)

1. A local authority should collaborate and cooperate with other local authorities and bodies as it considers appropriate to promote or achieve its priorities and desired outcomes, and make efficient use of resources.

Section 16 – (summarised)

1. If a Regional Council, or a Regional Council-controlled organisation, proposes to undertake a significant new activity, the Regional Council must advise all the territorial authorities within its Region and the Minister of Local Government of the proposal, include it in the draft Long Term Plan, and go through mediation if agreement is not reached.

Schedule 1 Clause 3A(1) of the RMA requires that:

A triennial agreement entered into under section 15(1) of the LGA must include an agreement on the consultation process to be used by the affected local authorities in the course of—

- (a) preparing a proposed policy statement or a variation to a proposed policy statement; and
- (b) preparing a change to a policy statement; and
- (c) reviewing a policy statement.

AUTHORITY

This Agreement is signed by the following on behalf of their respective authorities.

Council		Signature
Horizons Regional Council	Rachel Keedwell Chairperson	_____ Date:
Horowhenua District Council	Bernie Wanden Mayor	_____ Date:
Manawatu District Council	Helen Worboys Mayor	_____ Date:
Palmerston North City Council	Grant Smith Mayor	_____ Date:
Rangitikei District Council	Andy Watson Mayor	_____ Date:
Ruapehu District Council	Don Cameron Mayor	_____ Date:
Stratford District Council	Neil Volzke Mayor	_____ Date:
Tararua District Council	Tracey Collis Mayor	_____ Date:
Taupo District Council	David Trewavas Mayor	_____ Date:
Waitomo District Council	John Robertson Mayor	_____ Date:
Whanganui District Council	Hamish McDouall Mayor	_____ Date:

APPENDIX ONE

Existing structures that promote communication and collaboration include, but are not limited to:

Forum	Members	Comments
Regional Chiefs	<i>Horizons RC Horowhenua DC Manawatu DC Palmerston North CC Rangitikei DC Ruapehu DC Tararua DC Whanganui DC</i>	
SOLGM – Society of Local Government Managers		
LGNZ Zone and sector meetings		
LAPRN Local Authorities Public Relations Network	Public Relations/ Communications practitioners from Manawatū-Whanganui Region	
	Planners from local authorities in Manawatū-Whanganui Region	COGS meetings coordinate with Regional Chiefs meeting dates.
	Meeting of revenue and rating managers from Manawatū-Whanganui Region	
	Meeting of electoral officers from Councils in this Region	
IPWEA (Institute of Public Works Engineering Australasia)		http://www.ipwea.asn.au/
Civil Defence and Emergency Management Group		
ALGIM – Association of Local Government Information Management		Mission is to provide leadership to Local Government in Information Management and Information Processes. http://www.algim.org.nz/
MW LASS Ltd – Manawatū-Whanganui Local Authority Shared Services Limited	<i>Horizons RC Horowhenua DC Manawatu DC Rangitikei DC Ruapehu DC</i>	

Forum	Members	Comments
	<i>Tararua DC</i> <i>Whanganui DC</i>	
Manawatu District and Palmerston North City Joint Strategic Planning Committee	<i>Manawatu DC</i> <i>Palmerston North CC</i>	

APPENDIX TWO

Collaboration and Co-operation for Regional Economic Development

The purpose of this Appendix is to describe how the district, city and regional councils (the Councils) in the Horizons (Manawatū-Whanganui) region will work together to achieve economic prosperity.

This Appendix is a demonstration of the Councils' shared vision which is

To work collaboratively to grow the region's economic prosperity for the benefit of its communities.

The agreement

Notwithstanding the requirements of Sections 16 and 77-89 of the LGA, the parties agree:

- To use the Regional Chiefs Forum as a mechanism to formally discuss any issue relating to Economic Development.
- To work collaboratively to enhance opportunities for growth and development in the region.
- That the principle of a regional approach benefits all parties.
- To communicate openly about opportunities for growth whilst respecting commercial confidentiality.
- To make economic prosperity a priority and a standing item at their regular meetings, termed 'Meetings of the Regional Chiefs'.
- To review proposed works on an annual basis. Additional items may be added to this Appendix at any stage with the agreement of all parties.

Works proposed this triennium

In this triennium the parties will work collaboratively to implement the opportunities identified in the Manawatū-Whanganui Economic Action Plan under Accelerate25.

The work may include:

- Providing feedback on implementation from the Regional Chiefs to the Accelerate25 Lead Team.
- Engaging both governance and staff in supporting implementation of actions arising from the Regional Economic Action Plan.
- Working with iwi, business leaders and economic development agencies to aid implementation of the Regional Economic Action Plan.
- Progressing actions from the Regional Economic Action Plan.

Memorandum of Understanding

Working together to adapt to climate change

Our councils recognise the urgent need to address the challenge presented by climate change. We acknowledge that action is needed now to avoid its worst effects and achieve a just transition to a resilient, sustainable future. It is a matter of great significance to the communities our councils serve.

We believe local government has an important role to play in helping communities in the region adapt to a changing climate. We see this as the most significant area of work for local government. We also have a role in helping to mitigate climate change by making our contribution to reducing the causes of climate change.

The purpose of this MoU is to enshrine a collaborative approach across the Horizons region with a focus on how we work to adapt to a changing climate

As a group of Councils working on climate change we undertake to:

- collaborate across our organisations on action to build organisational, community and regional resilience in the face of a changing climate;
- collaborate across our organisations to take action to mitigate the effects of climate change;
- Collaborate and communicate within our organisations and our communities, openly sharing how our community can transition to a sustainable future and a significantly lower contribution to the causes of climate change;
- Place priority on developing strategies to address climate change;
- communicate openly, sharing what we know about likely effects and response options;
- engage and involve our communities in decisions that affect them;
- give effect to our engagement responsibilities with iwi and hapū in our areas of responsibility and arrangements detailed in Treaty of Waitangi Settlements;
- report regularly on work going on to address climate change adaptation and mitigation across the region;
- support each other with skills and knowledge from our respective organisations;
- work collectively as a region to engage with central Government.

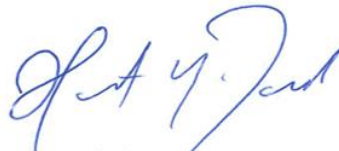
Our councils are signatories to the Local Government Declaration on Climate Change. The forthcoming Triennial Agreement is an opportunity to consider further cooperation in response to climate change. We will seek agreement from our respective Councils to include the content of this MoU in the next triennial agreement.

Signed on 3/9/19 by

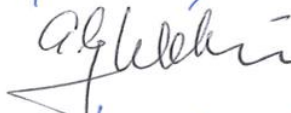
Mayor of Ruapehu District Council



Mayor of Whanganui District Council



Mayor of Rangitikei District Council



Mayor of Manawatu District Council



Mayor of Palmerston North City Council



Mayor of Tararua District Council



Mayor of Horowhenua District Council



Chair of Horizons Regional Council



Report No.	19-203
Decision Required	

LIVE STREAMING OF COUNCIL MEETINGS - SIX MONTH REVIEW

1. PURPOSE

- 1.1. To report back to Council on the results of the live streaming six-month trial and to consider future live streaming opportunities for Horizons Regional Council meetings.

2. EXECUTIVE SUMMARY

- 2.1. A six-month trial was undertaken by council staff to live stream Council Meetings (not committee or sub-committee meetings) to establish (among other things) the user experience, cost implications, resource commitment and technology capabilities/limitations.
- 2.2. The trial was a 'no-frills' operation that utilised existing conferencing equipment which is not ideally suited to live streaming. The service delivered a long range fixed view of the meetings from one of two cameras located at either end of the room. The view of the meeting room was interrupted every time a presentation or document was displayed to the meeting. The trial relied on the user having a Facebook account in order to view the live feed. Non Facebook users only option to view was a recorded version of the meeting posted to Horizons website a few days after the council meeting.
- 2.3. Despite the trial being promoted, the number of live stream viewers was very low. However, a greater number of viewers did enjoy the ability to view a recorded version of the meetings at a later date. Feedback of the customer experience was generally poor. Councillors with their backs to the camera, no zoom function, no indication as to who was speaking, inability to see the councillors when presentations were being screened, no idea where on the agenda the meeting was at, were just some of the points raised.
- 2.4. The trial was labour intensive and required staff to set aside other tasks in order to deliver on the trial. The communications representative alone, spent six additional hours per meeting to support the trial. The equipment was not easy to set-up and required a period of no less than 20 minutes to set up utilising several people. This set up time requirement caused delays where a Council meeting followed (for example) a workshop and the meetings were 'back-to-back'.
- 2.5. Overall, the trial found that ongoing live streaming is possible, in a very limited capacity, utilising current technology. Expanding the scope beyond that delivered in the trial would require a significant resource commitment (internal or external), the purchase of suitable technology and appropriate funding allocation.

a. RECOMMENDATION

It is recommended that Council:

- b. receives the information contained in Report No. 19-203 and Annex.
- c. agrees to discontinue live streaming (Option 1), or
- d. agrees to continue live streaming utilising option (select one)
 - i. Option 2. Zoom with existing cameras (status quo) Council meetings only, or
 - ii. Option 3. Zoom with existing cameras (status quo) all meetings, or
 - iii. Option 4. Zoom with existing cameras (status quo) all meetings (contractor assisted), or
 - iv. Option 5. Fully enhanced hardware owned and run by Horizons, or
 - v. Option 6. Fully enhanced hardware owned by Horizons and externally operated by contractor, and
- e. agrees to redirect relevant funding from the Governance budget (opex) and Infrastructure Technology budget (capex) for the remainder of the 2019/20 year, and
- f. directs the Chief Executive to make ongoing funding provisions in the 2020/21 Annual Plan.

3. FINANCIAL IMPACT

- 3.1. The cost of the short term trial (licencing and staff time) was funded from existing budgets.
- 3.2. There may be additional costs to Council dependent on the option agreed to (see Live Streaming Options below).
- 3.3. There are ongoing costs of \$600 per annum regardless of whether we continue to use Zoom to LiveStream to Facebook or switch to Vimeo streaming. Vimeo has the added advantage of streaming to multiple places (Horizons website, Facebook, YouTube) at the same time.

4. COMMUNITY ENGAGEMENT

- 4.1. This is a public item and therefore Council may deem this sufficient to inform the public.

5. SIGNIFICANT BUSINESS RISK IMPACT

- 5.1. There are no significant business risks inherent in the adoption of recommendations contained in this report.

6. BACKGROUND

- 6.1. At its 14 May 2019 meeting, the Strategy & Policy Committee resolved that a six month trial be undertaken to review the use, costs and system improvements necessary for live streaming.
- 6.2. Since June 2019, \$50.00 has been allocated to boosting the Facebook event created to promote each Regional Council meeting.

6.3. Facebook statistics for live streamed Regional Council meetings from 25 June 2019 to 26 November 2019 are listed below:

Date Period	Shares	Likes	Average Watch Time	Reach	3 second Video views	10 second Video views	1 minute Video views
*25 June 19	3	13	1:16 min	2,341	831	402	151
27 Aug 19	6	37	0:48 sec	3,216	1,446	722	217
24 Sept 19	0	1	0:45 sec	1,107	413	179	50
22 Oct 19	7	19	1:27 min	3,672	1,434	618	239
5 Nov 19	2	9	1:11 min	1,368	482	189	84
26 Nov 19	3	10	0:38 sec	1,768	646	265	80

* afternoon session not livestreamed due to technical issues.

6.4 Some meetings attracted comments, for the most part this was to tag others in. There was nothing substantial that warranted feedback from Horizons. The most comments were around viewing experience and that they would appreciate captions, which has been captured into this paper.

6.5 The videos later hosted on Horizons' website have had an additional number of views:

25 June 2019	150
27 August 2019	14
24 September 2019	13
22 October 2019	34
5 November 2019	19
26 November 2019	4

7. LIVE STREAMING OPTIONS

7.1 There are a number of options available to Council regarding live streaming. These options fall into three categories; cease live streaming, continue with live streaming of Council meetings, and commence live streaming of specified / all meetings. Displayed costs are indicative only. A breakdown of the main options are as follows;

- i. Discontinue live streaming
- ii. Zoom with existing cameras (status quo) Council meetings only
 - Technology
 - 1 rear camera (no movement)
 - No captions
 - Front screen presentations take priority over camera image
 - Stream limited to Facebook or YouTube
 - Meetings
 - Only council meetings (10 per year)
 - Cost
 - Staff time cost based on 3hr meetings - \$8,200/year

Total cost - \$8,200/year

iii. Zoom with existing cameras (status quo) all meetings

- Technology as per Option ii
- Meetings
 - Council and committee meetings (46 per year)
- Cost
 - Staff time cost based on 3hr meetings - \$37,720/year

Total cost - \$37,720/year

iv. Zoom with existing cameras (status quo) all meetings (contractor assisted)

- Technology as per Option ii
- Meetings
 - Council and committee meetings (46 per year)
- Cost
 - Staff time cost based on 3hr meetings - \$9,660/year
 - Contractor cost - \$500/meeting = \$23,000/year

Total cost - \$32,660/year

v. Fully enhanced hardware owned and run by Horizons

- Technology
 - 4 cameras with remote Pan Tilt & Zoom (PTZ) control, focus on individuals, see any part of the room
 - Captions (Current speaker, Agenda item, Meeting name, Time)
 - Independent remote access by Councillors/invited guests (Zoom)
 - Stream content is independent of front screen displays (i.e. no more Agendas full screen on stream for 10 minutes during discussions)
 - Stream to Vimeo, HRC website, YouTube and/or FaceBook
- Meetings
 - Council committee meetings (46 per year)
- Cost
 - Requires a dedicated part-time staff resource
 - Staff time cost based on 3hr meetings - \$50,140/year
 - One off hardware cost of approximately \$27,500 (including installation)

Total cost - \$77,640 first year then \$50,140/year

- vi. Fully enhanced hardware owned by Horizons and externally operated by contractor
 - Technology as per Option v
 - Meetings
 - Live stream council and committee meetings (46 per year)
 - Costs
 - Requires a dedicated part time staff resource
 - Staff time cost based on 3hr meetings - \$9,660/year
 - One off hardware cost of approximately - \$27,500 (including installation)
 - Contractor cost - \$750/meeting = \$34,500/year

Total cost - \$71,660 first year then \$44,160/year

8. TIMELINE / NEXT STEPS

- 8.1. If Council resolves to pursue continuation of live streaming utilising existing technology, then live streaming of meetings would continue from February 2020.
- 8.2. Should Council resolve to enhance its live streaming capability, then enhanced live streaming of meetings would commence from April 2020 (assuming funding allocation and technology availability). Live streaming between February and April could continue with Options ii or iii (Status Quo).

9. SIGNIFICANCE

- 9.1. This is not a significant decision according to the Council's Policy on Significance and Engagement.

Craig Grant
GROUP MANAGER CORPORATE & GOVERNANCE

ANNEXES

- A Example of Captions

LiveStream Enhancement Discussion

[This is a video of what is possible](#)



Report No.	19-204
Information Only - No Decision Required	

AFFIXING OF THE COMMON SEAL

1. PURPOSE

- 1.1. This paper reports on documents to which Horizons Regional Council's Common Seal has been affixed.

2. RECOMMENDATION

That the Council:

- a. **acknowledges** the affixing of the Common Seal to the below mentioned documents.

3. FINANCIAL IMPACT

- 3.1. There is no additional financial impact.

4. COMMUNITY ENGAGEMENT

- 4.1. The community is able to see this information either in the agenda or on the Council's website.

5. COMMENT

- 5.1. The Common Seal has been affixed to the following documents:

a. **Under Chief Executive's Delegated Authority:**

- Lease – Renewal
Lessee: Kakariki Proteins Limited
Area: 6.43 ha
Location: Kakariki Road, Halcolme
Period: 1 September 2019 – 31 August 2028
- Warrant Card
Enforcement Officer
Kerry Pearce
Bryant Environmental Solutions
(Expert for the Te Ahua A Turanga Project)

b. **Under Urgency:**

Nil

c. **To be Approved:**

Nil

6. SIGNIFICANCE

- 6.1. This is not a significant decision according to the Council's Policy on Significance and Engagement.

Craig Grant
GROUP MANAGER CORPORATE & GOVERNANCE

ANNEXES

There are no attachments to this report.

Report No.	19-205
Information Only - No Decision Required	

COUNCILLORS' WORKSHOP ATTENDANCE - 19 NOVEMBER 2019 TO 10 DECEMBER 2019

1. EXECUTIVE SUMMARY

- 1.1. This item is to note the Councillors' Workshop Attendance from 19 November 2019 to 10 December 2019.

2. RECOMMENDATION

It is recommended that Council:

- a. receives the information contained in Report No. 19-205 and Annex.

3. SIGNIFICANCE

- 3.1. This is not a significant decision according to the Council's Policy on Significance and Engagement.

Craig Grant
GROUP MANAGER CORPORATE & GOVERNANCE

ANNEXES

- A Councillors' Workshop Attendance

**HORIZONS REGIONAL COUNCIL
COUNCILLORS' WORKSHOP ATTENDANCE**
(for the period)
19 November 2019 to 10 December 2019

Date / Time	Details	Councillor Attendance
Afternoon 26 Nov 19	Draft Annual Plan No. 2	Present: Cr EM Clarke Cr DB Cotton Cr SD Ferguson Cr FJT Gordon Cr RJ Keedwell Cr WM Kirton Cr JM Naylor Cr NJ Patrick Cr WK Te Awe Awe GJ Turkington Apology: Cr AL Benbow Cr EB Gordon
Afternoon 27 Nov 19	<ul style="list-style-type: none"> - Office of Auditor General - Overview of Passenger Transport Services - Water Bottling - Update on Emergency Management 	Present: Cr EM Clarke Cr DB Cotton (via audiovisual link) Cr SD Ferguson Cr EB Gordon Cr FJT Gordon Cr RJ Keedwell Cr WM Kirton Cr JM Naylor Cr NJ Patrick Cr WK Te Awe Awe GJ Turkington Apology: Cr AL Benbow
Afternoon 10 Dec 19	<ul style="list-style-type: none"> - Draft Annual Plan No. 3 - River Management Community Engagement - Essential Funding for Lower Manawatu Scheme 	Present: Cr AL Benbow Cr EM Clarke Cr DB Cotton Cr SD Ferguson Cr EB Gordon Cr FJT Gordon Cr RJ Keedwell Cr WM Kirton Cr JM Naylor Cr NJ Patrick Cr WK Te Awe Awe GJ Turkington

Report of the first meeting of the eleventh triennium of the Audit, Risk and Investment Committee held at 2.55pm on Tuesday 26 November 2019, in the Tararua Room, Horizons Regional Council, 11-15 Victoria Avenue, Palmerston North.

PRESENT Crs JM Naylor (Acting Chair), EM Clarke, RJ Keedwell, SD Ferguson, NJ Patrick, and GJ Turkington.

IN ATTENDANCE Councillors F Gordon, Kirton
Chief Executive Mr MJ McCartney
Committee Secretary Mrs KA Tongs

ALSO PRESENT At various times during the meeting:

Mr D Neal (Acting Group Manager Corporate and Governance), Mr G Shirley (Group Manager Regional Services & Information), Dr J Roygard (Group Manager Natural Resources & Partnerships), Mr G Bevin (Regulatory Manager), Mr J Bell (Manager Investigations & Design), Mr A Smith (Chief Financial Officer), Mr E Lloyd (Senior Health & Safety Officer), Ms C Morrison (Media & Communications Manager), Mr S Mancer, Ms E Bethel and Ms N Anderson (Management Accountants).

Chair Rachel Keedwell welcomed everyone to the meeting and invited Cr Jono Naylor to chair the meeting due to Cr Benbow being granted Leave of Absence.

APOLOGIES

It was noted that Cr Allan Benbow had Leave of Absence.

PUBLIC FORUMS / DEPUTATIONS / PETITIONS

There were no requests for public speaking rights.

SUPPLEMENTARY ITEMS

ARI 19-1 *Moved* *Naylor/Keedwell*

That the Committee receives PX19-185, Financial Performance for the four months ended 31 October 2019, as a supplementary item.

CARRIED

MEMBERS' CONFLICTS OF INTEREST

There were no conflicts of interest declared.

HEALTH AND SAFETY REPORT AS AT 15 NOVEMBER 2019

Report No 19-183

Mr Lloyd (Senior Health & Safety Officer) introduced this report which provided Members with a summary of health and safety related activities and performance for the financial year up to 15 November 2019. Mr Lloyd explained a Summary of the Critical Risks for Horizons was included with this report for the new Council, and responded to Members' questions of clarification.

ARI 19-2 Moved Naylor/Patrick

That the Committee recommends that Council:

- a. receives the information contained in Report No. 19-183 and Annex.

CARRIED

PROCEDURAL MOTION TO EXCLUDE THE PUBLIC

ARI 19-3 Moved Naylor/Keedwell

THAT the public be excluded from the following part(s) of the proceedings of this meeting. The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 and section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

CARRIED

General subject of each matter to be considered	Reason for passing this resolution	Ground(s) under section 48(1) for the passing of this resolution
PX1 Risk Register Update	s7(2)(h) - the withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities. The report refers to areas of risk which may be of a commercially sensitive nature.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.
PX2 Financial Performance for the Four Months ended 31 October 2019	s7(2)(h) - the withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities. The Financial Reports have not been audited and are subject to a number of year end adjustments and audit review before being released to the public.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

PX3

Council / Committee to consider whether any item in the Public Excluded minutes can be moved into the public domain and define the extent of the release

The meeting adjourned to the Public Excluded part of the meeting at 3.14pm and resumed at 3.43pm.

The meeting closed at 3.44pm.

Confirmed

CHIEF EXECUTIVE

CHAIR

Report of the first meeting of the eleventh triennium of the Regional Transport Committee held at 10.30am on Tuesday 3 December 2019, in the Tararua Room, Horizons Regional Council, 11-15 Victoria Avenue, Palmerston North.

PRESENT Crs RJ Keedwell (Chair), SD Ferguson, Mayor B Wanden (Horowhenua District Council), Deputy Mayor M Ford (Manawatu District Council), Mayor G Smith (Palmerston North City Council), Mayor A Watson (Rangitikei District Council), Mayor D Cameron (Ruapehu District Council), Mayor T Collis (Tararua District Council), Mayor H McDouall (Whanganui District Council), Mr L Hammond (Kiwirail), Dr S Lampkin (Active Transport / Public Transport), Inspector D White (NZ Police), Mr M Owen (New Zealand Transport Agency), Mr E Christiansen (Road Users), Mr S Walker (Road Transport Association).

IN ATTENDANCE Group Manager Regional Services and Information Mr G Shirley
Manager Transport Services Mr P Hindrup
Committee Secretary Mrs KA Tongs

ALSO PRESENT At various times during the meeting:
Ms L Shirley (Senior Transport Planner), Mr J Miguel (Transport Planner), Ms C Morrison (Media & Communications Manager), various territorial authority roading / asset managers, and a member of the Press.

The Chair welcomed everyone to the meeting.

APOLOGIES

RT 19-1 **Moved** **Keedwell/McDouall**

That apologies be received from Mayor Worboys (Manawatu District Council), and Ms Speight (New Zealand Transport Agency).

CARRIED

PUBLIC FORUMS / DEPUTATIONS / PETITIONS

There were no requests for public speaking rights.

SUPPLEMENTARY ITEMS

There were no supplementary items to be considered.

MEMBERS' CONFLICTS OF INTEREST

There were no conflicts of interest declared.

REGIONAL TRANSPORT COMMITTEE FUNCTIONS, MEMBERSHIP AND KEY WORK PROGRAMME

Report No 19-188

Ms Shirley (Senior Transport Planner) presented this report which provided Members with an overview of the Regional Transport Committee's functions, the key roles of the Transport Services team and provided information on the statutory framework and documents, key groups and committees, road safety functions, and key work programmes.

RT 19-2 **Moved** **Ferguson/Collis**

That the Committee recommends that Council:

- a. receives the information contained in Report No. 19-188 and Annex.

CARRIED

INTRODUCTION TO THE REGIONAL LAND TRANSPORT PLAN

Report No 19-189

This report was presented by Ms Shirley (Senior Transport Planner), and Members were provided with an introduction of the current Regional Land Transport Plan (RLTP) 2015-25 (2018 Review), and the planning process and timeframe for the new RLTP due to be completed by 2021. Ms Shirley and Mr Hindrup (Manager Transport Services) highlighted the objectives and strategic priorities of the RLTP, and the process for the development of a new RLTP. They also discussed with Members the timing of the release of the next Government Policy Statement (GPS).

RT 19-3 **Moved** **McDouall/Watson**

That the Committee recommends that Council:

- a. receives the information contained in Report No. 19-189.

CARRIED

ROAD SAFETY UPDATE

Report No 19-190

Mr Hindrup (Manager Transport Services) provided an update on road safety trends in the region and advised Members of Road Safety Education activities undertaken by Horizons Road Safety Coordinators. Mr Hindrup gave a presentation which provided demographics for road deaths and fatal crashes in the Horizons region, and gave an update on the various activities the Road Safety Coordinators have been involved with. Members provided comments and asked questions of clarification.

RT 19-4 **Moved** **McDouall/Wanden**

That the Committee recommends that Council:

- a. receives the information contained in Report No. 19-190 and Annex.

CARRIED

APPROVED ORGANISATION QUARTERLY UPDATE

Report No 19-191

This report updated Members on significant regional roading, public transport, road safety and planning activities within the Horizons Regional Council region. Mayors and representatives of the local authorities in the region introduced their reports, highlighted activities of note, and responded to questions of clarification.

RT 19-5 **Moved** **Keedwell/Watson**

That the Committee recommends that Council:

- a. receives the information contained in Report No. 19-191 and Annex.

CARRIED

NEW ZEALAND TRANSPORT AGENCY DIRECTOR'S REPORT

Report No 19-192

Mr Owen (New Zealand Transport Agency (NZTA)) spoke to a powerpoint presentation which provided Members with an update on the NZTA's regional and national activities, specifically: Regional Land Transport Plan (RLTP) guidance, project updates on State Highway 1, State Highway 4 Matahiwi slip and the Manawatū-Tararua Highway Te Ahu a Turanga. He also gave an overview of Arataki, NZTA's 10 year plan of what's needed to ensure the land transport system was fit for the future. Mr Owen responded to Members' questions and comments.

RT 19-6 **Moved** **Ferguson/McDouall**

That the Committee recommends that Council:

- a. receives the information contained in Report No. 19-192.

CARRIED

The meeting closed at 12.19pm.

Confirmed

MANAGER TRANSPORT SERVICES

CHAIR

Report of a meeting of the Manawatu River Users' Advisory Group held in the Tararua Room, Horizons Regional Council, 11-15 Victoria Avenue, Palmerston North, at 7.00pm on Tuesday 3 December 2019.

PRESENT Crs FJT Gordon (Chair), SD Ferguson, RJ Keedwell (to 8.00pm), Mr R Strong (Group Manager River Management), Mr B Culley (River Warden), Mr I Taylor (Manawatu Freshwater Anglers Club/Honorary Enforcement Officer), Mr R Anderson (Jet Boating New Zealand), Mr M Reid (Fish & Game), Mr P Horton (Tanenuiarangi Manawatu Incorporated), Mr M Lucas (Manawatu Marine Boating Club), Mr K Lane (Manawatu Estuary Trust).

IN ATTENDANCE

Area Engineer	Mr P Joseph
Harbourmaster	Mr R Brannigan
Committee Secretary	Mrs JA Kennedy

The Chair welcomed everyone to the meeting and invited Members and staff to introduce themselves.

APOLOGIES

Moved *F Gordon /Ferguson*

That the Manawatu River Users' Advisory Group receives an apology from Cr Keedwell for early departure from the meeting.

CARRIED

LOWER MANAWATU SCHEME (LMS) - RIVER MANAGEMENT UPDATE

Report No 19-186

This item informed Members of Lower Manawatu Scheme management issues that might have an impact on the recreational use of the river over the period December 2019 to June 2020. Mr Joseph (Area Engineer) took Members through the report, provided further information where relevant, and responded to Members' questions. Mr Horton (Tanenuiarangi Manawatu Incorporated) commented on the eel viewing platform to be constructed at the Tiritea Stream and Manawatu River confluence, and provided the meeting with a short presentation about the project.

Moved *Keedwell/Culley*

That the Committee recommends that Council:

a. receives the information contained in Report No. 19-186.

CARRIED

HARBOURMASTER'S REPORT

Report No 19-187

This item provided Members with an update on matters relating to navigation and safety on the Manawatu River and its tributaries. Mr Brannigan (Harbourmaster) summarised the river event activities, elaborated further on the 'No Excuses' campaign as part of the Safer Boating Forum, and outlined the implementation of a 5 knot speed restriction and other safety measures associated with the construction of the new Manawatu River bridge. He noted that water activities through the gorge would be reinstated and that river users would be advised to exercise caution when using the area. Mr Brannigan clarified Members' questions.

Moved

Anderson/Culley

That the Committee recommends that Council:

a. *receives the information contained in Report No. 19-187.*

CARRIED

GENERAL BUSINESS

Members had the opportunity to discuss and provide their comments around the various activities undertaken on the Manawatu River and its tributaries. There was concern expressed about the decrease in birdlife numbers within the Manawatu Estuary due to the focus on water activities, the deteriorating quality of water associated with the discharge of pollution into the Manawatu River, and the condition of a boat ramp along the Rangitikei river, including an issue of rubbish dumping. The Chair summed up the discussion points and noted the importance of managing relationships between user groups. It was suggested that the issues raised be discussed further at the Manawatu River Users' meeting in June 2020. The Chair also noted that the bylaws affecting the use of the Manawatu River and tributaries would be reviewed in June 2020.

The meeting closed at 8.31pm.

HARBOURMASTER

CHAIR

Public Excluded Section

RECOMMENDATION

That the public be excluded from the remainder of the Council meeting as the general subject matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

General subject of each matter to be considered	Reason for passing this resolution	Ground(s) under section 48(1) for the passing of this resolution
PX1 Confirmation of Public Excluded Meeting held on 26 November 2019	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.
PX2 Report of Audit, Risk & Investment Committee Meeting - Receive and Adopt Resolutions and Recommendations – 26 November 2019	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.
PX3 Report of Catchment Operations Committee Meeting - Receive and Adopt Resolutions and Recommendations – 11 December 2019	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.
PX4 Reid Line Property Purchase	s7(2)(h) - the withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities. The item contains commercially sensitive information due to a proposed property purchase.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.
PX5 Council / Committee to consider whether any item in the Public Excluded minutes can be moved into the public domain and define the extent of the release		